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U. S. DEPARTMENT OF AGRICULTURE
AND STATE AGRICULTURAL COLLEGES
COOPERATING



STATES RELATIONS SERVICE
OFFICE OF EXTENSION WORK NORTH AND WEST
WASHINGTON, D. C.

THIS LOOKS GOOD

"IT IS ALL ONE PIECE OF WORK"

KEEPING THE SPECIALISTS INFORMED OF THE
PROGRESS OF PROJECT WORK IN THE COUNTIES.

The Extension Division of the Pennsylvania State College has developed a method of handling the reports of the county agents: so as to make the information they contain immediately available to the subject-matter specialists of the institution. The weekly reports of the agents are sent in in duplicate. One copy is "cut up" and the "clippings" assembled by subjects so that the "dairy work", "poultry work", etc., of all the agents can be put into one envelope which is marked for the attention of the subject-matter specialist concerned. These are handed to the specialist by the county agent leader at the extension staff conference. The plan is so simple and has such obvious advantages that it is commended to the attention of county agent leaders generally.

COUNTY AGENT SECTION
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